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217/19
अमरावती

"Mahila Mahavidyalaya Alumni Association"

Opp. SBI Main Branch, Jog Chowk, Amravati, Tq. & Dist. Amravati

- I. **DEFINATIONS** :-
1. 'Society' means :- "Mahila Mahavidyalaya Alumni Association",
Opp. SBI Main Branch, Jog Chowk, Amravati,
Tq. & Dist. Amravati.
2. 'President' means :- The President of "Mahila Mahavidyalaya Alumni Association", Opp. SBI Main Branch, Jog Chowk, Amravati, Tq. & Dist. Amravati.
3. 'Vice-President' means :- The Vice-President of "Mahila Mahavidyalaya Alumni Association", Opp. SBI Main Branch, Jog Chowk, Amravati, Tq. & Dist. Amravati.
4. 'Secretary' means :- The Secretary of "Mahila Mahavidyalaya Alumni Association", Opp. SBI Main Branch, Jog Chowk, Amravati, Tq. & Dist. Amravati.
5. 'Joint-Secretary' means :- The Joint-Secretary of "Mahila Mahavidyalaya Alumni Association", Opp. SBI Main Branch, Jog Chowk, Amravati, Tq. & Dist. Amravati.
6. 'Treasurer' means :- The Treasurer of "Mahila Mahavidyalaya Alumni Association", Opp. SBI Main Branch, Jog Chowk, Amravati, Tq. & Dist. Amravati.
7. 'Member of Managing' :- Member of "Mahila Mahavidyalaya Alumni Association", Opp. SBI Main Branch, Jog Chowk, Amravati, Tq. & Dist. Amravati.
8. 'Other Members means :- Member of "Mahila Mahavidyalaya Alumni Association", Opp. SBI Main Branch, Jog Chowk, Amravati, Tq. & Dist. Amravati.
- II. **JURISDICTION** :- The Jurisdiction of society shall be throughout Maharashtra State only.
- III. **ACCOUNTION YEAR** :- Accounting year will be 1st April to 31 st March every year.

महिला महाविद्यालय
अमरावती विद्यापीठ, अमरावती

Superintendent
Registration Office
Amravati Region, Amravati



Ashokulkarni
PRESIDENT

Sangita Thul
VICE-PRESIDENT

B. P. Kulkarni
SECRETARY

IV. MEMBERSHIP & ENROLMENT :-

1. Only those who have been students of Mahila Mahavidyalaya, Opp. SBI Main Branch, Jog Chowk, Amravati shall be eligible to become constituent members of this Association.
2. Those who wants to become a member, he/she has to make an application on prescribed form to the Managing Committee through Secretary. After acceptance of membership, prescribed membership fee will be deposited by such person and thereafter he/she will be enrolled as a member. Managing Committee has a right to deny membership without assigning any reason.

V. CATEGORIES OF MEMBERSHIP :-

1. LIFE MEMBER :-

Members who pay Rs. 1,000/- (Rs. One Thousand) in one installment. But they are Ex-student of the Mahila Mahavidyalaya, Opp. SBI Main Branch, Jog Chowk, Amravati. They can vote, participate or contest any election of the Association and also participate in any type of policy decision.

2. ORDINARY MEMBER :-

Members who pay Rs. 50/- (Rs. Fifty) for one year. But they are Current student of the Mahila Mahavidyalaya, Opp. SBI Main Branch, Jog Chowk, Amravati. They cannot vote, participate or contest any election of the Association.

3. EX-OFFICIO MEMBER :-

Only the Principal of Mahila Mahavidyalaya, Opp. SBI Main Branch, Jog Chowk, Amravati shall be the Ex-officio member of this Association in the capacity of Vice President 2 in its Executive Committee.

4. PATRON MEMBER :-

Members who pay Rs. 5,000/- (Rs. Five Thousand) or more in one installment. But they cannot vote, participate or contest any election of the Association.

Ankulkarni
PRESIDENT

Sangita Thul
VICE-PRESIDENT

S. Paethre
SECRETARY

VI. RULES REGARDING DISMEMBERSHIP :-

The Executive Committee reserves the right to terminate, suspend, cancel the membership by a majority vote, on grounds of misbehaviour, remains absent for continued 3 meetings without intimation or showing disinterest in the functioning of the Association. The Managing Committee shall pass a resolution in it's meeting for dismembering a member by 2/3 majority.

VII. POWERS & DUTIES OF GENERAL COUNCIL :-

General Council shall be the supreme Body. Life members & Ordinary Members can participate in the General Council meeting. It shall be held at least once in a year. To take final decision, to pass the budget and audit reports produced before the meeting, to prepare new programmes in the interest of the Association, if needed to form sub-committees, to amend the constitution and to elect Managing Committee.

VIII. NOTICE & QUORUM OF GENERAL COUNCIL :-

Notice for the meeting of General Council will be served 10 days earlier by Registered post, e-mail, whats app or by notice book with the signature of the President.

Notice must reflect date, time place and Agenda of the meeting. The quorum for the meeting will be 2/3 (Two Third) of the total members.

Any adjourned meeting due to lack of quorum shall be held at the same place after half an hour on the same day. No Quorum is required for the adjourned meeting. But notice must reflect such information.

IX. EXTRA ORDINARY MEETING OF GENERAL COUNCIL :-

An extra ordinary meeting of General Council can be called as and when required, agenda will be discussed only for which the meeting was called for 15 days notice is necessary. Notice should be given by Registered post on by notice with the signature of the President. Quorum will be 3/5 (Three Fifth) of the total members of General Council, adjourned meeting shall not require quorum. Adjourned meeting will be held after half an hour at the same place on the same day. Notice must reflect such information.

Extra ordinary General Meeting can discuss on the subjects of change in name, objects, amalgamation and dissolution.

Ankur Karni
PRESIDENT

Sangita Thakur
VICE-PRESIDENT

S. P. Bhatnagar
SECRETARY

X. COMPOSITION OF MANAGING COMMITTEE :-

- i) The Managing Committee shall be consist of one President, One elected Vice President, One Ex-officio Vice President, one Treasurer, one General Secretary, one Joint Secretary and five members.
- ii) The Principal of Mahila Mahavidyalaya, Opp. SBI Main Branch, Jog Chowk, Amravati shall be Ex-officio Vice-President in addition to the elected Vice President.

XI. RULES REGARDING TENURE AND PROCEDURE OF ELECTION OF MANAGING COMMITTEE :-

All Life members can participate, contest and vote in election electing the Managing Committee in the General Body Meeting of the Association and shall ordinarily hold office till another Manging Committee is formed but for not more than five consecutive Year. But members should not be in any type of arrears/fees/ dues of the society.

XII. POWERS AND DUTIES OF OFFICE BEARER :-

1. President :-

The President shall preside over the meeting of the Association. He shall supervise and give guidance for the proper functioning of the Executive Committee.

To conduct the proceedings and issue the notices of the meetings, to issue appropriate orders for the benefit of the society, to control the proceedings of the society and to give casting vote in the event of equal votes.

2. Vice-President-1 :-

The Elected Vice President shall act as President in case of the President is absent or as and when necessary, to help him in all respects in working of the society.

3. Vice-President-2 :-

The Ex-officio Vice President, the Principal of shall act as President in case of the Principal of Mahila Mahavidyalaya, Opp. SBI Main Branch, Jog Chowk, Amravati shall guide the Executive Committee in respect of its interest and concern as to the welfare and dignity of Mahila Mahavidyalaya, Opp. SBI Main Branch, Jog Chowk, Amravati as an educational institution.

Ankush Karni
PRESIDENT

Sangita Thul
VICE-PRESIDENT

Sobalke
SECRETARY

3. **Secretary** :-

The General Secretary shall bear the overall responsibility about the secretarial work and accounts of the Association. He shall be in charge of the records and stocks of the Association. He shall be the convener of both of the general body and the Executive Committee meetings. He shall prepare the minutes of the meeting and place them before the Committee for its approval.

To call meeting of the Society by issuing notices, to make correspondence, entertain the complaints.

To represent the Society in other offices and Court to execute election programme. And to keep appropriate accounts, to prepare final accounts, to collect donations, funds, membership fees, and put all the accounts in Managing Committee and General Council Meeting.

4. **Joint-Secretary** :-

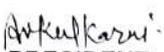
The Joint Secretary shall help the General Secretary in all his work and shall take upon himself (individually) certain functions allotted to him by the Executive Committee and to hold the responsibilities in the absence of Secretary.

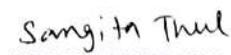
5. **Treasurer** :-

The Treasurer shall be responsible for the financial aspect of Association and shall operate jointly with the President and General Secretary on the Bank accounts of the Association. He shall guide the Association regarding the proper utilization of the Association funds and suggest ways and means for enhancing them. To keep appropriate accounts, to prepare final accounts, to collect donations, funds, membership fees, and put all the accounts in Managing Committee Central Council Meeting.

6. **Members of Managing Committee** :-

A "Member" of the Executive Committee shall have to take upon himself individually some specific work in the interest of the Association when so advised by the Executive Committee. To attend the General Council Meeting and to vote in the Meeting of Society and Election.


PRESIDENT


VICE-PRESIDENT


SECRETARY

XIII. MEETING OF MANAGING COMMITTEE :-

The Meeting of the Managing Committee shall be convened by the General Secretary at least 3 meeting will be held within a year. The Secretary or the President shall have the power to call an Ad hoc meeting of the Managing Committee when deemed necessary. The notice of the Ordinary Meeting be served 7 days & the Ad hoc Meeting be served one day in advance by Registered post, email or by notice book with the signature of the Secretary to the life members of the society. Notice must reflect the date, time place and agenda of the meeting called for Quorum required is 2/3 of the total members of Managing Committee. No quorum is required for adjourned meeting and such meeting will be held on the same day at the same place after an hour. But notice must reflect such information.

XIV. REQUISITION MEETING OF MANAGING COMMITTEE :-

A requisition meeting will be held with the requisition of members of Managing Committee. Three days prior notice is require for calling such requisition meeting. Discussion in such meetings shall be limited to the agenda stated in the notice of such requisition meeting. Quorum of such meeting shall 3/5 of the Managing Committee. Meeting shall be adjourned for want of quorum and such adjourned meeting shall take place after half and hour at the same place and date and no quorum is required for such adjourned meeting. But notice must reflect such information.

If the president do not call the meeting, the members who requisite the meeting can issue the notice with 2 members signature and any not of them can preside over the meeting. Resolutions passed in the meeting must be accepted by the Managing Committee.

XV. EMERGENCY MEETING OF MANAGING COMMITTEE :-

For discussion on emergency subjects, emergency meeting shall be called with 2 days notice. Such notice must reflect agenda, time, place, and date of meeting. Quorum shall be 3/5 of Managing Committee Members. For want of quorum, meeting shall be adjourned and after as hour at the same place and date emergence meeting shall take place, No quorum shall be necessary for such adjourned meeting but notice must reflect such information.

Ankur Karni
PRESIDENT

Sangita Thul
VICE-PRESIDENT

B. Raut
SECRETARY

XVI. PROCEDURE OF NOTICE :-

The members shall be informed personally and their signatures shall be taken in notice book or obtain postal acknowledgment. The notice of emergency meeting shall be given in writing.

XVII. FILLING OF VACANCIES OF MANAGING COMMITTEE :-

Any vacancy arising due to death, resignation or by any other reason shall be filled in by the majority of Managing Committee for remaining period only.

XVIII. POWERS AND DUTIES OF MANAGING COMMITTEE :-

The Managing Committee shall take decisions in respect of i) cancellation or suspend of membership, ii) Utilization of the Association Funds, iii) Enhancement of Funds, iv) Appointment of auditors and legal advisers, v) To work out the objects of the Society, to elect the members for execution of various programmes and form sub-committees for functions of society if needed, vi) To collect funds, to prepare and execute the programmes as approved by the General Council. To maintain the minute book of the meetings of Managing committee and General Council, through Secretary, to pass the Annual Budget and the Audit Reports of the Society. To maintain the discipline and efficiency in the working of society. To make appointment of the employees and terminate their services if required.

XIX. SOURCES OF INCOME, FUNDS AND UTILIZATION :-

Membership fees, donations. The funds will be utilized on the objects of the Society.

XX. PROVISIONS REGARDING LOAN/DEPOSITS :-

At the time of seeking financial borrowings from any trustee/bank or any person prior permission from the Joint Charity Commissioner Amravati must be obtained.

XXI. PROVISION REGARDING SALE/PURCHASE OF PROPERTY :-

Society can purchase any kind of immovable and movable property. At the time of sale of immovable property the resolution passed by the Managing Committee by the majority and after that the society shall take necessary prior permissions from the Joint Charity Commissioner, Amravati for the sale of immovable property.


A. Kulkarni
PRESIDENT

Sangita Thul
VICE-PRESIDENT

B. P. Patil
SECRETARY

XXII. BANK ACCOUNT :-

Funds of the Association shall be deposited either in Govt. Recognized Bank or any scheduled bank, cooperative Bank approved by the State Govt. for the purpose of section 35 of B.P.T.Act. Account of the Association shall be operated by the President, Secretary and Treasure any two of them have power to withdraw the money.

XXIII. LIST OF MEMBERS :-

- A) List of members as required under section 15 of the Societies Registration Act. 1860 shall be maintained in the schedule and prescribed under rule 15 of the Societies Registration (Maharashtra) rules, 1971.
- B) List of members of the Managing Committee will be sent to the Registrar of Societies, Amravati as required under societies registration (Maharashtra) Rules 1971 under schedule I in Rule 7.
- C) List of the stall of the Society will be sent to the Registrar of Societies, Amravati as required under rule 4 (A) of societies registration Act, 1860, and as required under schedule 2 in Rule 8 of societies Registration (Maharashtra) Rule 1971.

XXIV. AMENDMENT TO CONSTITUTION :-

Additions, alterations and amendments to these rules or any change in the constitution can be made only at the General Council Meeting by 2/3 rd (Two Third) majority of the members present in the meeting.

XXV. AMENDMENT TO OBJECTS/CHANGE IN THE NAME :-

As and when the objects and/or name of the Association is to be changed or the Association is to be amalgamated wholly with other Association the procedure laid down in the section 12 and 12 A of the societies Registration Act. 1860 shall be followed.

XXVI. DISSOLUTION :-

When the society is to be dissolved. Procedure laid down in Section 13 and 14 of the Societies Registration Act. 1860 shall be followed.

XXVII. DELEGATION OF FINANCIAL POWERS :-

Taking into consideration the functions and activities of the Society financial powers as shown against each of functionary are delegated.

1) Managing Committee :-

The Managing Committee shall have the power to sanction on expenditure.

Aukulkarni
PRESIDENT

Sangita Thul
VICE-PRESIDENT

S. Padma
SECRETARY

2) **President** :-

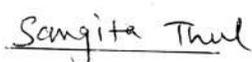
To sanction and expenditure not exceeding Rs. 5000/- as and when required.

3) **Secretary** :-

Payment approval by the Managing committee and to sanction an expenditure not exceeding Rs. 1,000/- as and when required.

CERTIFICATE

CERTIFIED that this is the true and correct copy of constitution of "Mahila Mahavidyalaya Alumni Association", Opp. SBI Main Branch, Jog Chowk, Amravati, Tq. & Dist. Amravati.

Sr. No.	Name	Designation	Signature
1)	Sau. Anilat Vitthal Kulkarni	President	
2)	Sau. Sangita Bharat Thul	Vice- President	
3)	Sau. Swati Vivek Padhye	Secretary	

Place - Amravati.

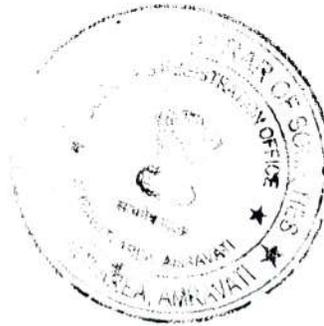
Date - 10/3/2019

Checked to be TRUE COPY

Checked by 

Read By

Compared by




10-3-19
Superintendent
Public Trusts Registration Office
Amravati Region, Amravati